

Attn: EDUCATORS

To obtain ACT 48 credit for your participation in this program, please fill out the attached documents completely, and **return the ENTIRE PACKET to the registration desk at the end of the program.**

The PA Department of Education now requires a Professional Personnel ID number for continuing education purposes. PLEASE NOTE THAT WE CANNOT PROCESS YOUR ACT 48 CREDITS WITHOUT THIS NUMBER. If you have not registered with the PERMS system, please visit their website at [www.perms.ed.state.pa.us](http://www.perms.ed.state.pa.us). Once you receive your number, please mail this entire packet to:

WPIC/OERP  
Attn: Delphine Giles  
3811 O'Hara Street  
4601 Baum Boulevard, 1<sup>st</sup> floor  
Pittsburgh, PA 15213

The information will be entered into the PERMS system.

THANK YOU.

**Please COMPLETE and Return to Registration Area  
for ACT 48 Credit**

**Please PRINT:**

**Name:** \_\_\_\_\_  
*Last* *First*

**Professional Personnel ID:** \_\_\_\_\_

**School District:** \_\_\_\_\_

**Name of Contact Person:** \_\_\_\_\_

**School District Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**School District County:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Day Telephone:** ( \_\_\_\_\_ ) \_\_\_\_\_

**Fax Number:** ( \_\_\_\_\_ ) \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

Please return entire completed packet to the registration area. Thank you.

# CONTINUING PROFESSIONAL EDUCATION LEARNING EXPERIENCE EVALUATION

PDE-3527 (1/00)

Title of Activity

Dates

OERP Course ID:

Instructor(s)

Please respond to each item by circling the number which best describes your opinion. (5 = Excellent through 1 = Poor.)

## A. Course/activity Content

Excellent

Poor

- |   |   |   |   |   |   |
|---|---|---|---|---|---|
| 1. Course/activity was well organized.  | 5 | 4 | 3 | 2 | 1 |
| 2. Course/activity objectives were clearly stated.  | 5 | 4 | 3 | 2 | 1 |
| 3. Activities and assignments were relevant to objectives.  | 5 | 4 | 3 | 2 | 1 |
| 4. All necessary materials/equipment/resources were provided or made readily available.   | 5 | 4 | 3 | 2 | 1 |
| 5. Which form(s) of evaluation were used to assess your achievement of the learning experience's objectives?<br>Please check as many as applicable. |   |   |   |   |   |

\_\_\_\_\_ Abstracts

\_\_\_\_\_ Lesson plan

\_\_\_\_\_ Exam

\_\_\_\_\_ Report

\_\_\_\_\_ Journal

\_\_\_\_\_ Term paper

\_\_\_\_\_ Project(s)

\_\_\_\_\_ Plan of implementation

\_\_\_\_\_ Observation

\_\_\_\_\_ Practicum

\_\_\_\_\_ Other (please specify):

6. Additional comments:

## B. Course/activity Instruction

Excellent

Poor

- |  |   |   |   |   |   |
|--|---|---|---|---|---|
| 1. The instructor was well prepared for class.                           | 5 | 4 | 3 | 2 | 1 |
| 2. The instructor was knowledgeable in the subject area.                 | 5 | 4 | 3 | 2 | 1 |
| 3. The manner of presentation of the material was clear.                 | 5 | 4 | 3 | 2 | 1 |
| 4. The instructor employed effective teaching strategies/techniques.     | 5 | 4 | 3 | 2 | 1 |
| 5. The instructor was objective and equitably interacted with the class. | 5 | 4 | 3 | 2 | 1 |

6. Additional Comments:

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### **C. Questions**

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Please take a few moments to respond to the following questions. Your answers will greatly assist us in determining how to improve continuing professional education course offerings.

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1. What were the strengths of this course/activity?
  
2. What were the weaknesses?
  
3. Could this course/activity have been more helpful to you? Please specify.
  
4. Should this course/activity be offered again?
  
5. What changes would you recommend?
  
6. If this course/activity is offered again, should the same instructor teach it?
  
7. Did the course/activity announcement/description statement have enough information for you to make a sound enrollment decision?
  
8. What (if any) changes would you suggest for the course/activity announcement/description?
  
9. What other course/activity subject matter would interest you?
  
10. Can you recommend future instructors?

### **D. Additional comments:**