

Executive Committee Meeting

May 1, 2006

Present: Wes, Jack, Annelle, Hunter, Jackie, Frances

Agenda Items:

- \$ Bylaws revision
- \$ AACAP Position Statement
- \$ EBP Document
- \$ Deerfield Proposal
- \$ AAEP Proposal
- \$ Red Toad Road CME Proposal
- \$ Winter Meetings
- \$ Finance Update
- \$ Elections
- \$ Membership

1. **Bylaws revision:** the revisions to the bylaws approved at the last board meeting have not yet been sent out. Wes drafted an email to notify membership and will send this out pending review and approval by executive committee. It will also be posted on the website.

PR: WES

TDate: 5/4/06

2. **The AACAP** sent us a position statement they would like us to endorse. Wes will mail it to Frances who will make copies for the board meeting. Wes will put this on the agenda.

PR: WES

TDate: 5/10/06

3. **The EBP document** is currently being voted upon via email, although votes are coming in slowly. If approved, we will have it available for distribution at the Spring meeting at our booth. We will spend some time at the board meeting discussing other strategies for dissemination and endorsements

PR: WES

T Date: 5/20/06

4. **Deerfield:** Hunter briefly discussed the draft proposal submitted by Deerfield to provide assistance to the AACAP in developing a business plan and organizational development. Concerns about potential conflicts of interest arose (Charley Huffine) and were discussed in the context of our long term partnership with Deerfield. We agreed to invite Rick Seager to the Exec.Committee meeting to discuss it and to provide more detail with regard to what services they could provide as part of an agreement. Wes will contact him and send a copy of the Strategic Plan.

PR: WES

Tdate: 5/15/06

5. **American Association of Emergency Psychiatrists' (AAEP)** president has had contact with Hunter re: developing a collaborative relationship with the AACP. That organization has been struggling over the past several years, and they are looking for ways to rejuvenate it. We agreed that this is worth exploring, and Hunter will arrange a conference call with him to be joined by Wes and Annelle. We will discuss this further at the Board meeting.

PR: Hunter

Tdate: 5/5/06

6. **Red Toad Road CME Proposal:** Wes had a discussion with Larry Smith who is the main force behind RTR and the proposal they submitted to the AACP about the possibility of promoting their CME offerings in exchange for a some percentage of the course fee for each person referred. The possibility of creating additional content in areas related to service systems and recovery oriented services was discussed, and this too would be a possibility if there were interest in developing these modules. Wes will refer this back to the program committee for recommendations prior to entering any further negotiations.

PR: WES

Tdate: 5/20/06

7. **Finances:** Frances provided some updated financial information and will fax copies of the budget for the YTD and the status of our accounts. We have not yet received funds from the CD and there is some ambiguity re: financing of the Homeless Book. Wes will arrange for further discussion of the budget for 2005-2006 and preparation of a budget for 2006-2007 at the Spring meeting.

PR: Wes, Anita, Frances

Tdate: 5/12/06

8. **Elections:** Frances and Jackie discussed the recent election results. Frances will mail ballots to Jackie for confirmation and Jackie will notify both the successful and unsuccessful candidates individually before notifying the board of the results. New Board members will be encouraged to attend the meeting in Toronto if they are able.

PR: Jackie

Tdate: 5/5/06

9. **Membership:** Dues have continued to trickle in, and a new batch of spring renewals were sent out, as well as reminders for those who have not yet paid their dues from the winter notification (180). There has been no contact with Area Reps re: their progress in making calls to lapsed members in their areas. Frances will send out reminders to area reps and Annelle will attempt to contact them by phone to clarify their progress with this project. Annelle will arrange for coverage at the booth at this year's APA meeting.

PR: Annelle, Frances

Additional Discussion:

- § Jack confirmed plans to proceed with the Winter Meeting for 2007 in North Carolina. He will discuss plans for the meeting with the Board at the Spring Meeting.
- § We discussed need to clarify voting status of ex-officio Board Members and referred this to the Bylaws Committee for the coming meeting.