

AACP Committee Report Form

Executive Committee

Date: July 11, 2005
Committee: Executive/Finance
Members Present: Anita, Annelle, Jack, Hunter, Wes

Agenda Items: CALOCUS Legal Fees
Budget Update
Audit/Review
Reserve Fund
Homeless Book Disclaimer
AAPA/AACP Leadership Symposium
Ortho-AACP Joint Membership
Membership Retention
2006 & 2007 Winter Meetings
TBS Accountability Letter

Actions:	Person Responsible	Projected Date of Completion
<p>1. The AACAP has indicated its intention to continue to market CALOCUS under the name of CASII. There was agreement that no further response need be made at this time, and that we should let this go for awhile. Some future options were discussed. Agreed that a small remaining invoice from attorney for \$116 should be paid.</p>	Wes, Anita	8/1/05
<p>2. Anita reported a current balance of about \$48,000 in our checking, savings and CD accounts. There is about \$5,000 outstanding. In addition, there is a CD for \$14,000 and the CALOCUS research fund of \$12,000 which will make up the</p>		

initial reserve fund. The BMS grant of \$10,000 (for expenses at the Spring meeting) will be added to that if it is approved. A new account for the reserve will be opened.

Anita

8/15/05

3. The need for an audit, review or internal review of our books was discussed and it was decided that a review was probably in order along with consultation with the board on how to set up an internal audit process. We will ask Frances to look for an accountant who could do this in the Dallas region, and also to see if that person could do our taxes at a more reasonable rate.

Wes, Frances

8/15/05

4. Hunter and Paulette will be proceeding with preparation of their book on homelessness. They have raised more than \$6,000 to subsidize the publication. They are asking that the AACCP sign a legal document committing those funds to the publication and releasing the editors from liability for publication costs. There was consensus that we should do this. Hunter will prepare the document and send it to Wes to sign.

Hunter, Wes

8/15/05

5. The joint membership proposal developed with Orthopsychiatry was discussed. Wes had discussed this with Gary Melton on 7/8 and strongly encouraged that the proposal be accepted as written in the short term as a gesture of good will. The Exec. Comm was delegated authority to make this decision by the Board in May. There was consensus to enter into this arrangement (\$75 for a new joint member) with review of the financial impact after one year or until such time that the dues structure of either organization changes. Terms would be renegotiated in that event.

Wes

8/15/05

6. We agreed to request by the American Association of Psychiatric Administrators to develop a symposium with

us for the 2006 IPS meeting. Andy Andilino of the AAPA will be a co-chair. Anita will tentatively co-chair for the AACP. Also possible that NCCBH will join.

Anita, David P.

2/1/06

Other Discussion Points:

- Annelle will work with Frances to send emails to 181 members who did not renew in 12/04. There are some well known members on that list. If the individual email is not effective, it will be followed by a phone call.
- Things are moving forward with the 2006 Winter Meeting, a prospectus has been developed and the planning committee is currently seeking funding.
- We have not yet found a site for the 2007 Winter meeting. Tennessee is considering this possibility, and this might be in collaboration with North Carolina. Madison might also be a possibility.
- We discussed the new funding process at BMS and the possibility that we would not be able to rely on them for funding future Board meetings. We will need to consider this further at the next meeting.
- There was consensus to sign the AACP on the letter distributed by Charley H. regarding better oversight of Therapeutic Boarding Schools.